



## MEMORANDUM

**TO:** School Board Members  
**FROM:** John B. Gordon III, Superintendent  
**DATE:** April 2, 2020  
**RE:** School Board approved budget transfer #2 Fiscal 2019-2020

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The budget document includes estimates of funds expected for the each fund. These estimates are made in the spring of each year and approved prior to the end of May. Occasionally, plans that have been made are changed due to unforeseen circumstances.

The Special Education department is requesting that \$71,000 be transferred from Special Education Elementary - Purchased services to Psychological services –Purchased Services. This will cover anticipated invoices for services of outside contracted psychological services.

<b>From:</b> Special Education –Purchased Services	<b>\$71,000</b>	
<b>To:</b> Psychological Service –Purchased Services		<b>\$71,000</b>
<b>Total</b>	<b><u>\$71,000</u></b>	<b><u>\$71,000</u></b>